**SpeakFluent**

# User Manual

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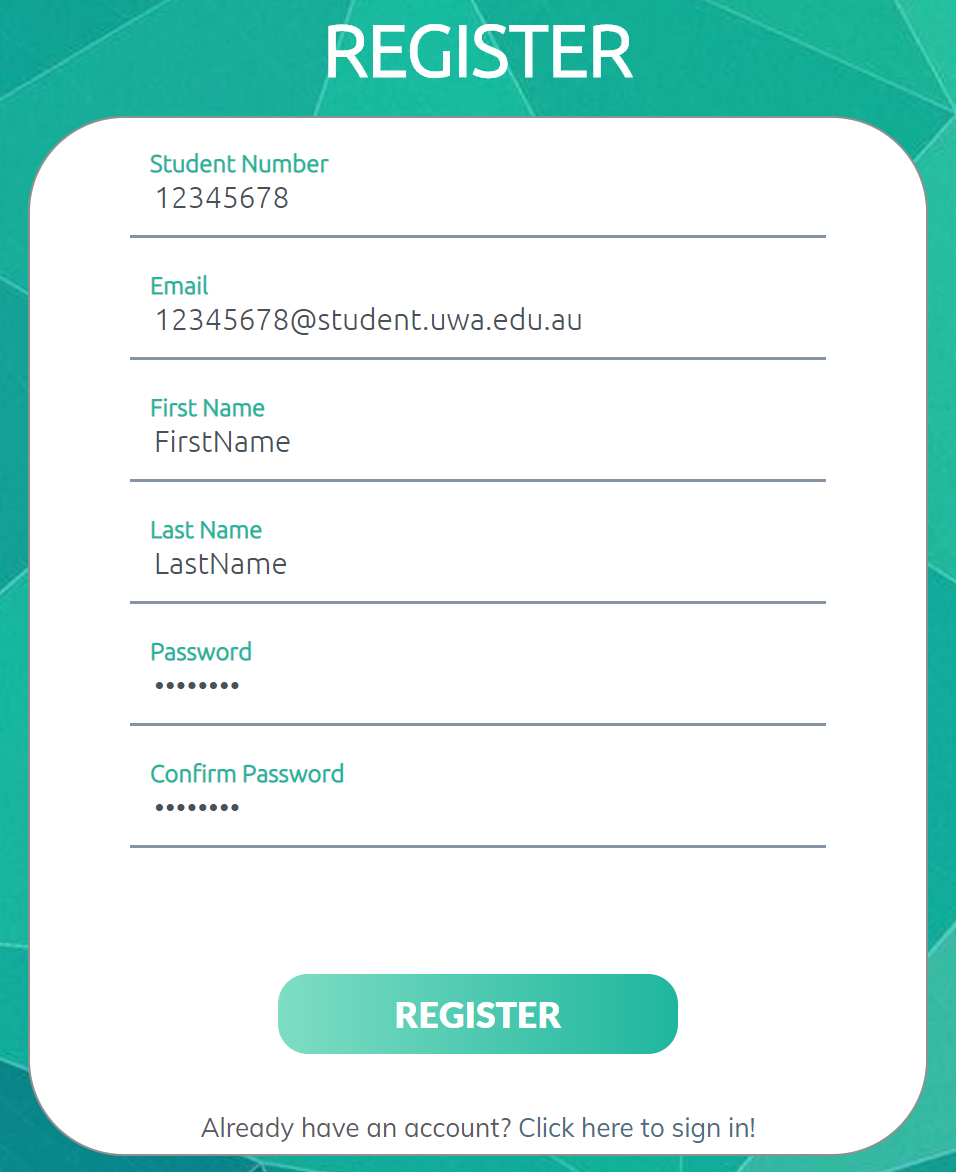
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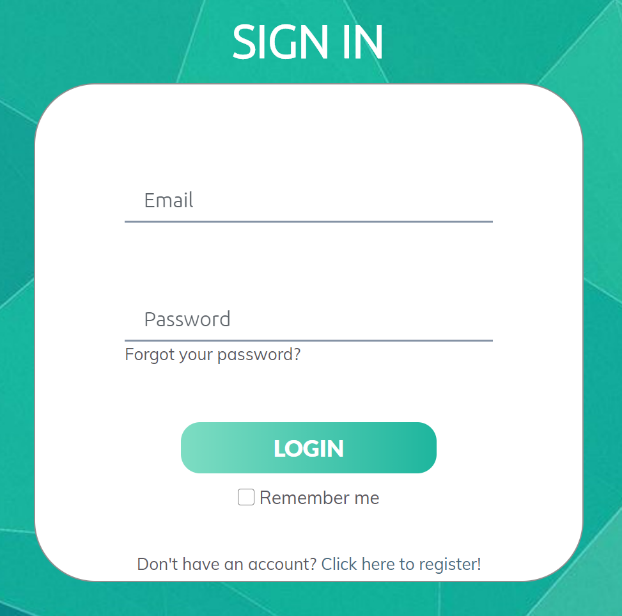
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# Student User Manual

## Registration

At the start of each semester, you will need to create a new account. At the bottom of the login box follow the link *Click here to register!*



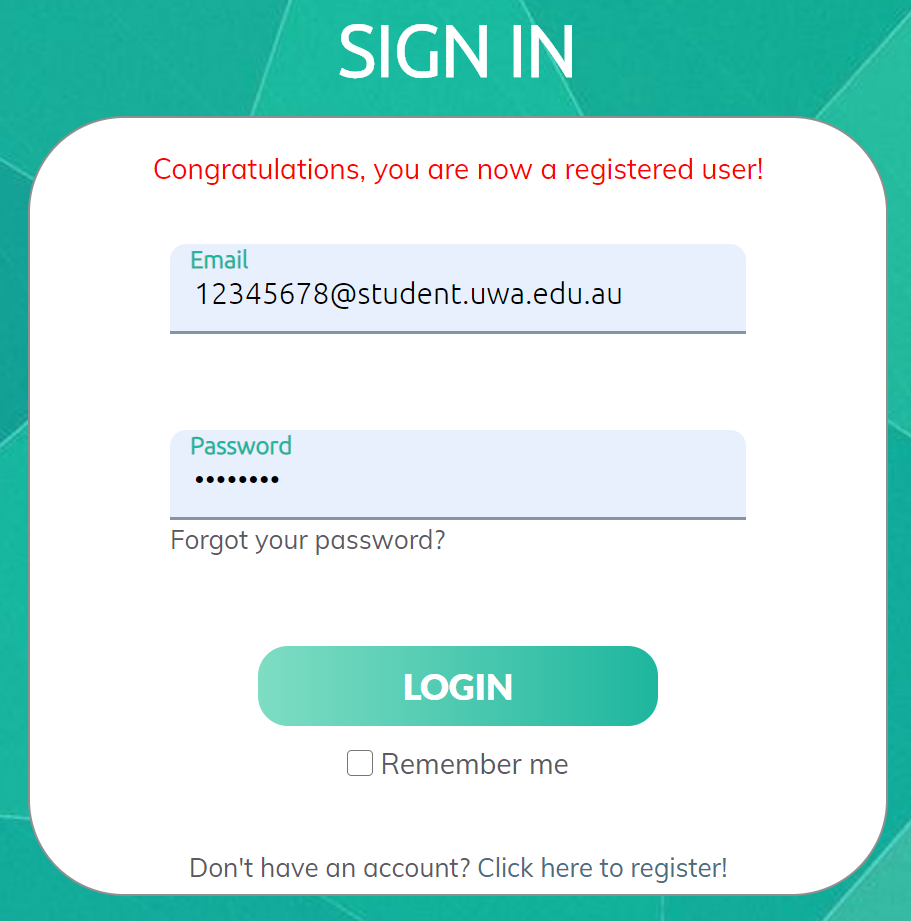


You will be required to input your student ID, student email and full name. Please also create and confirm a new password.

Ensure that the correct email is entered, and a verification link will be sent to your email.

Remember to verify your account, otherwise you will not be able to login.

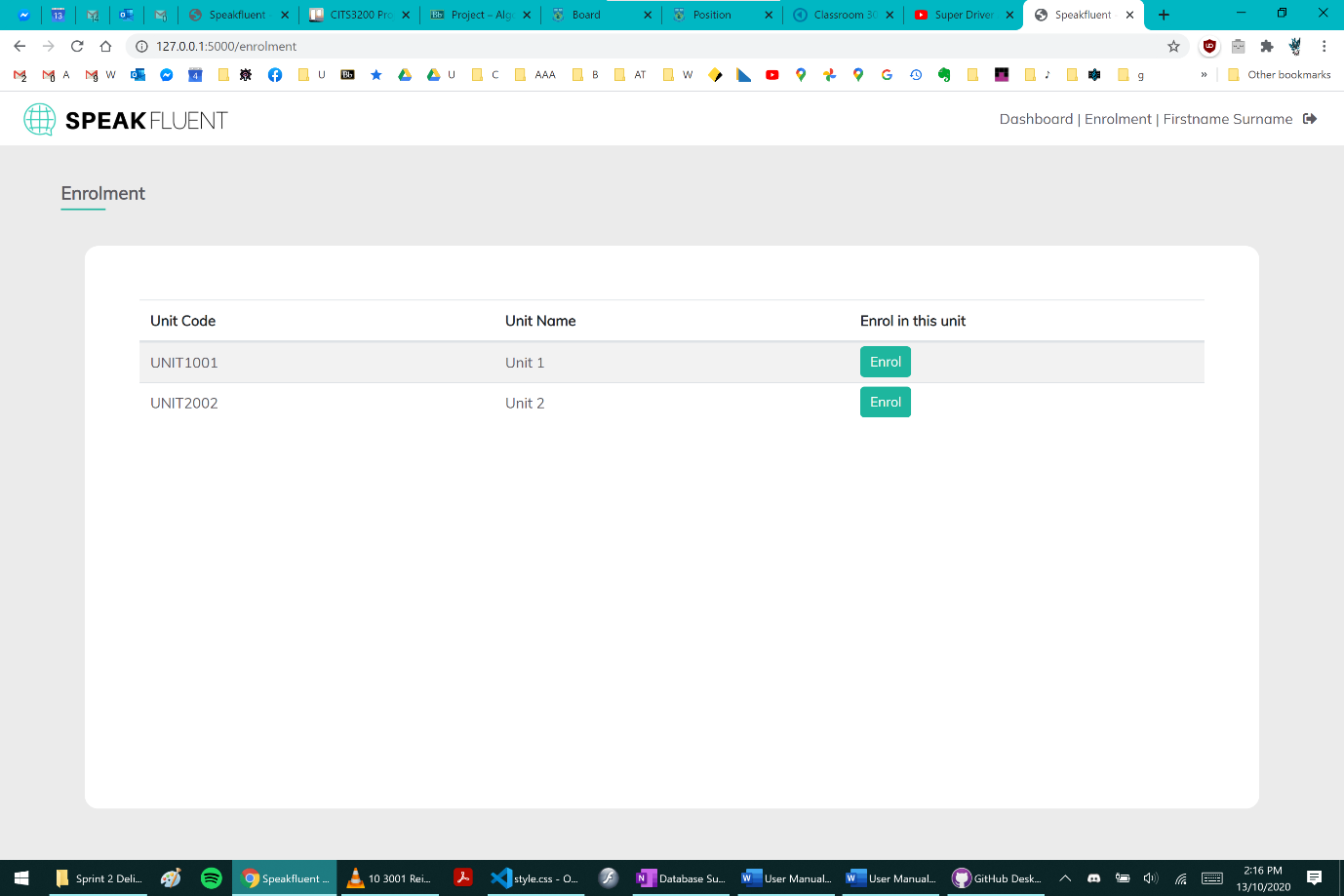
Once complete, click *Register*, and you will be taken back to the login page.



## Enrolment

When you first login as a new user, you will be taken straight to the Enrolment page.

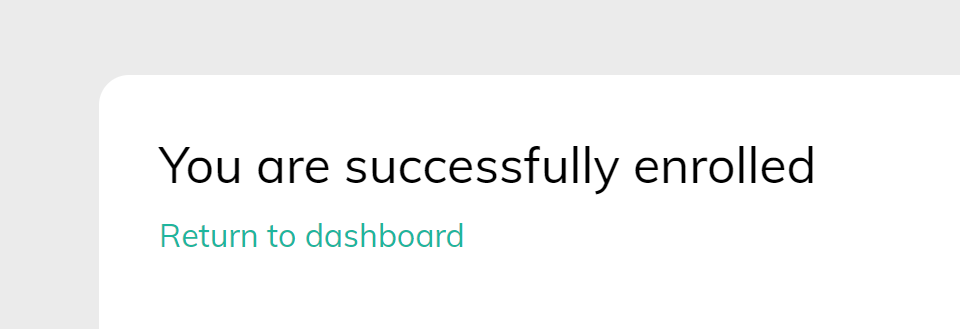
Click the green *Enrol* button next to the correct unit.



### Changing Enrolment

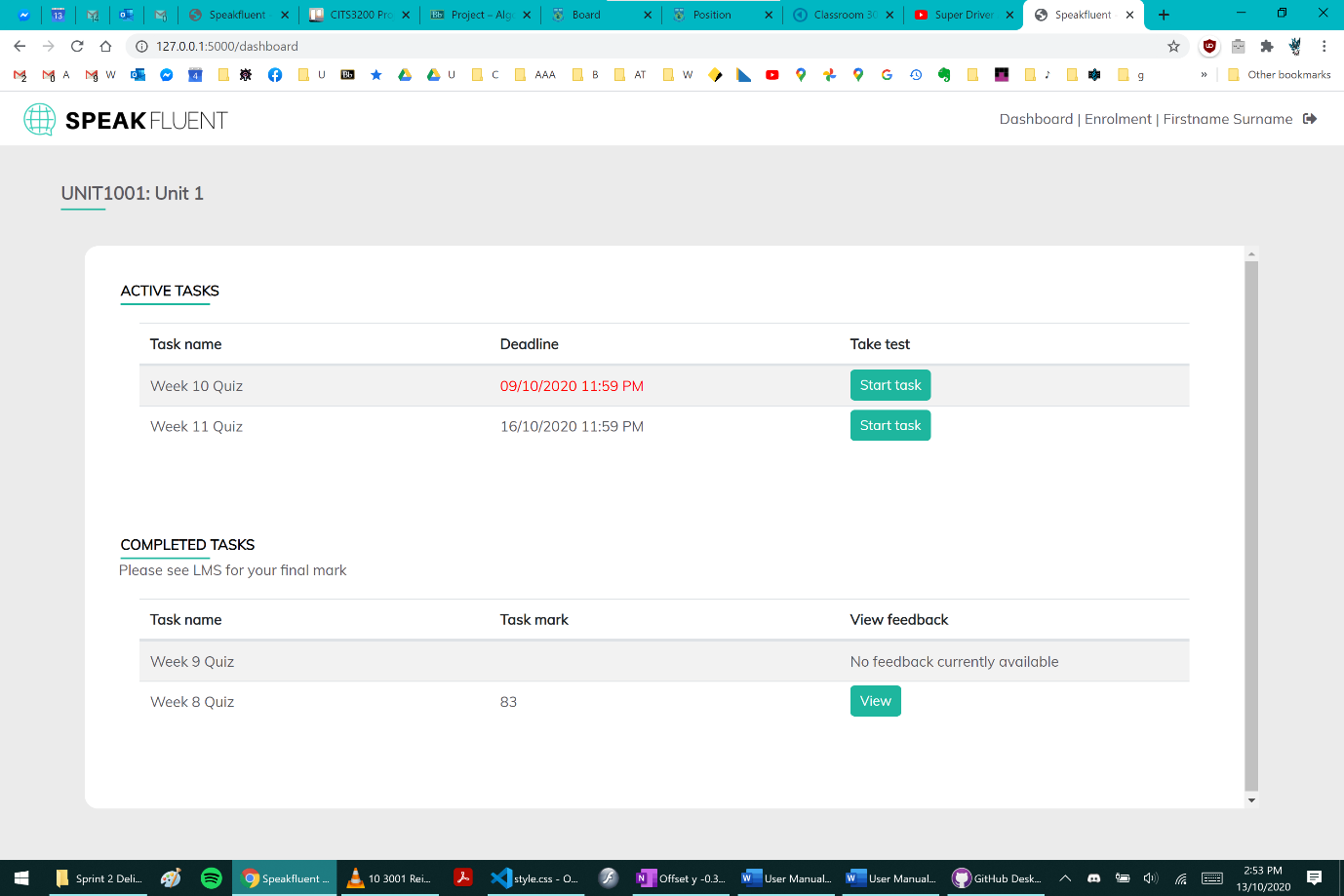
If you need to change units, simply click the *Enrolment* link at the top right corner.

Note that if you try to re-enrol in a previous unit, your past submissions and marks will still be there.



## Dashboard

The dashboard is where you access the list of all the tasks which have been created by your unit coordinator. Once you are enrolled, you will automatically be directed to the dashboard after you login, but it can also be accessed via the *Dashboard* link at the top right corner.



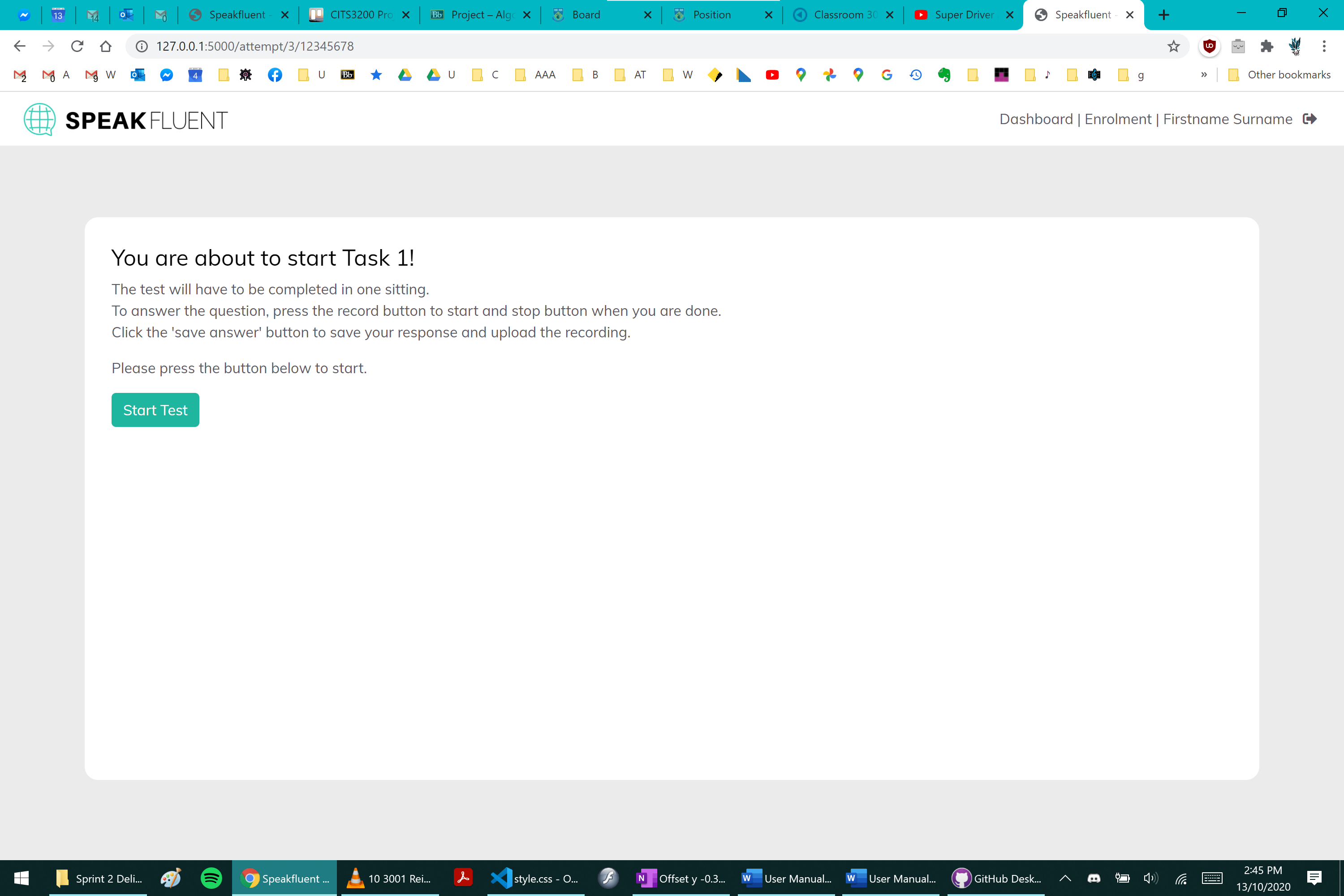
Under *Active Tasks*, you will see tasks which you have not yet attempted. Tasks past the deadline will be indicated in red text.

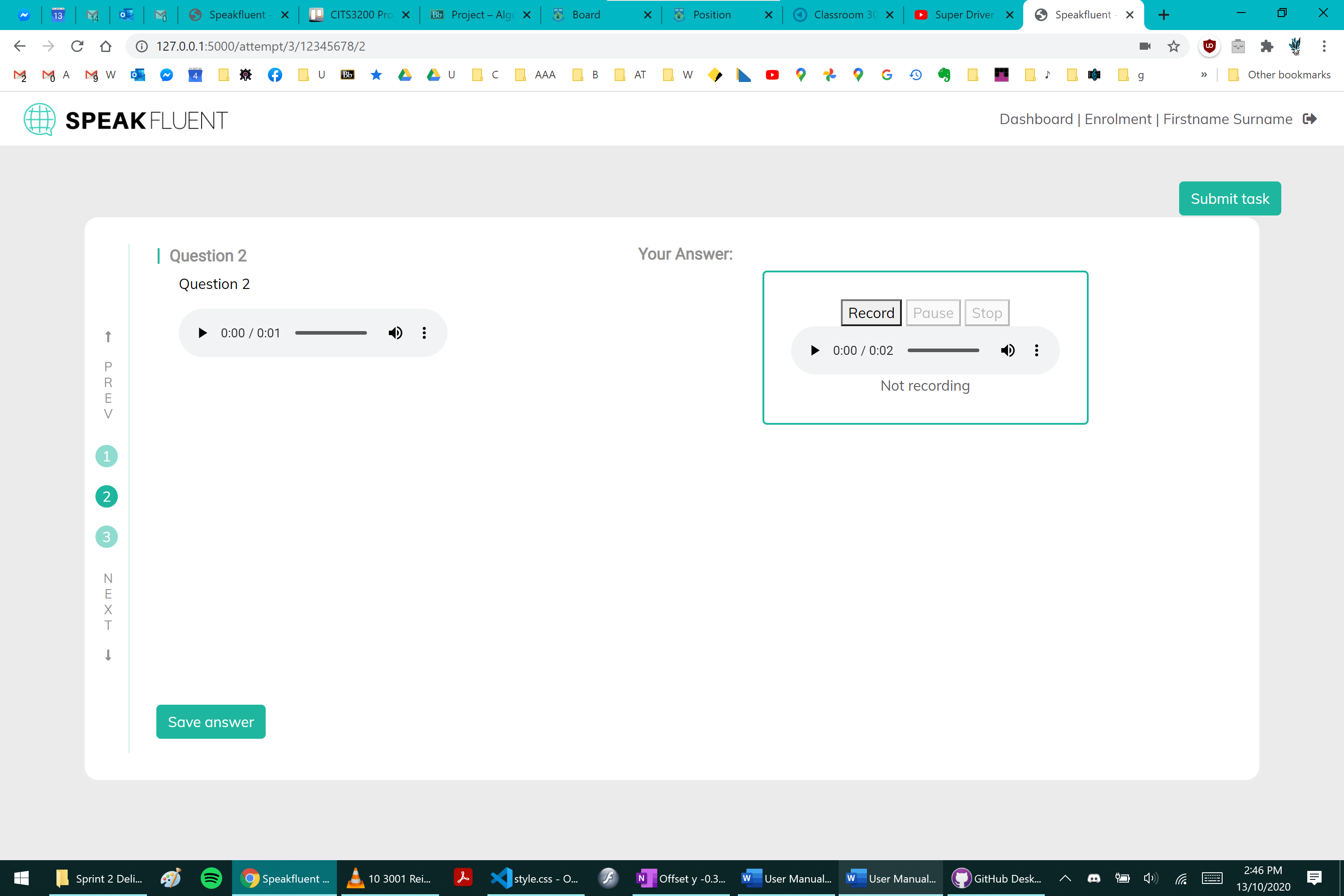
Under *Completed Tasks,* you will see tasks which you have already submitted. In the *View feedback* column, you may see two options: *No feedback currently available*, or the *View* button which indicates feedback has been released for all students for this task.

Note, if there are any late submission penalties, these will only be shown on LMS.

## Taking a Test

On the Dashboard, click the green *Start task* button next to an active task to view the task instructions. At this stage you are still able to leave the page, but once you click the *Start Test* button you will have to complete the entire test.



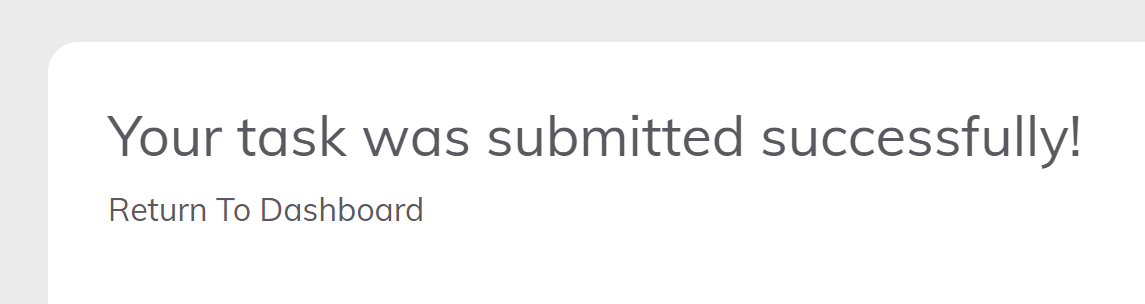


Make sure you click the *Stop* button after recording, otherwise your answer will not be uploaded.

You may make multiple recordings, but only the last recording will be submitted. However, you may download any of your recordings before overwriting them. Click the 3 dots icon on the recorder and click *Download*.

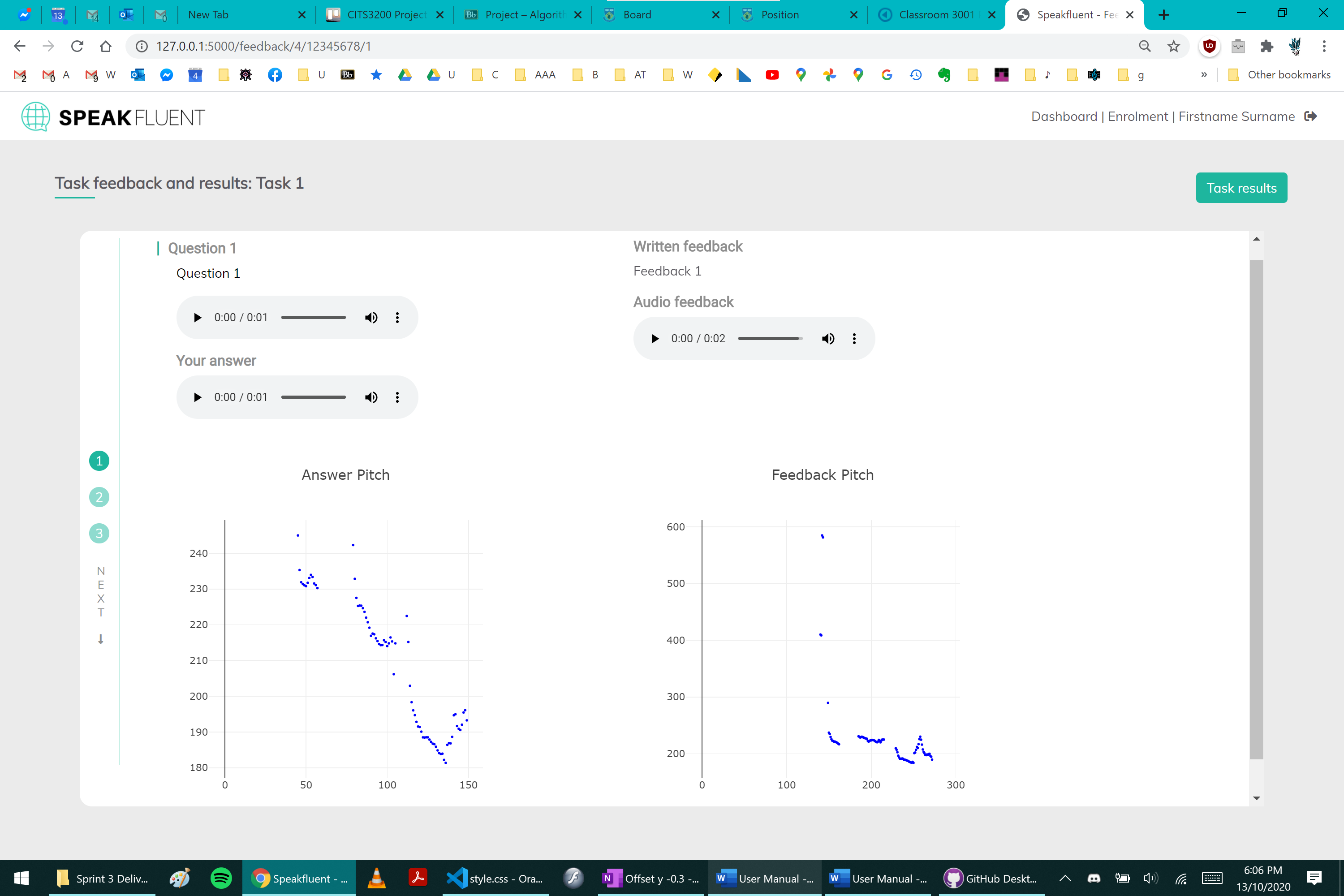
You may also use the ↑*PREV* and *↓NEXT* buttons or the numbered icons on the left to jump to any question, but before moving onto the next question always click *Save answer*.

Click *Submit task* once you have completed all questions.



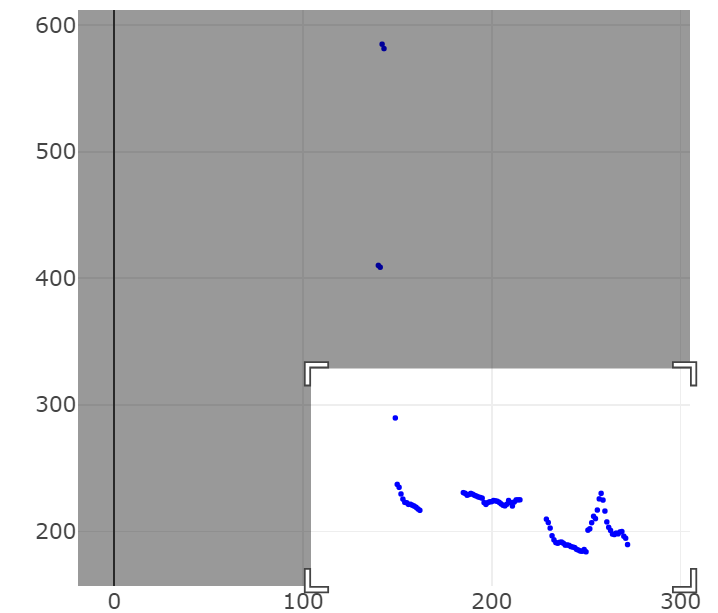
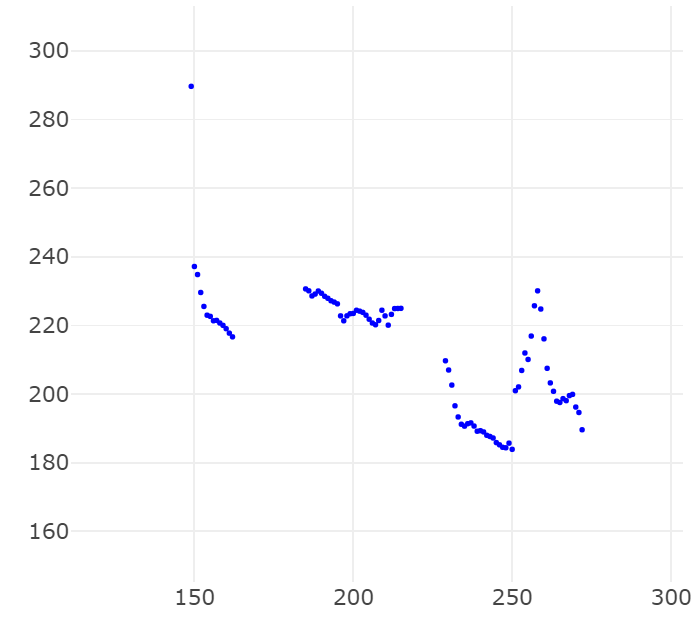
## Viewing Feedback

On the Dashboard, click the green *View* button next to a completed task. For each question you may see the teacher’s written feedback and/or audio feedback on the right.



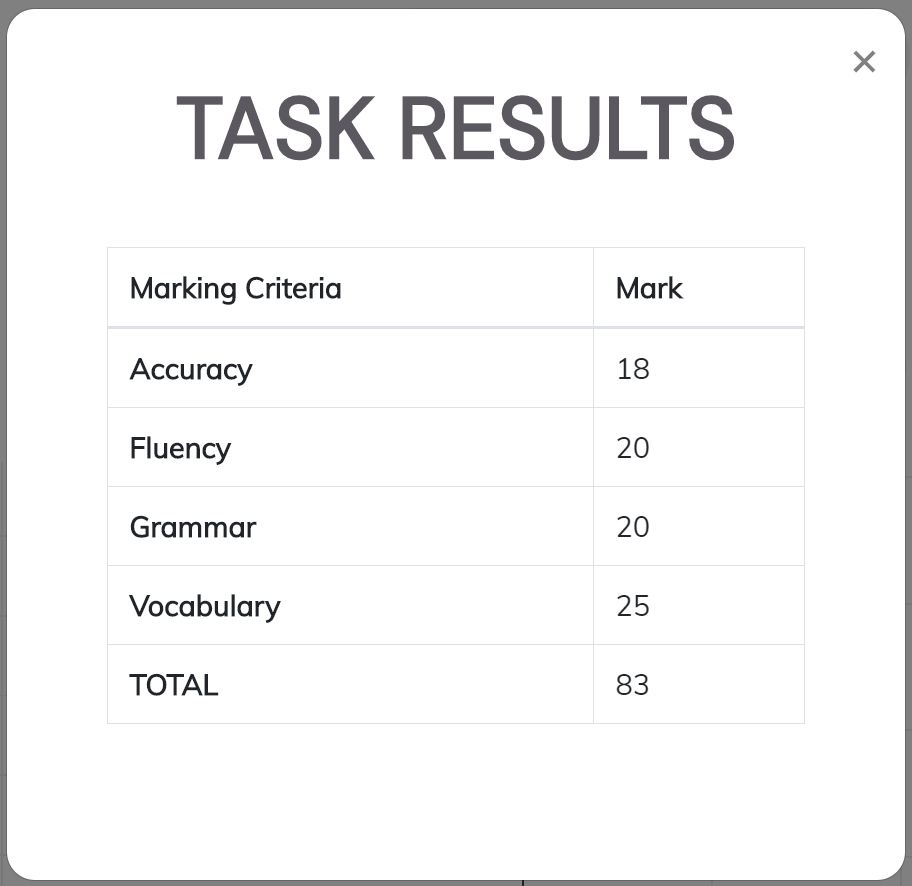
### Pitch Visualisation

The pitch visualisation graph compares the contours of your audio to the teacher’s audio feedback. There are several options to change the view of each graph. It may be useful to select a box around a specific section of the graph to zoom in.

→

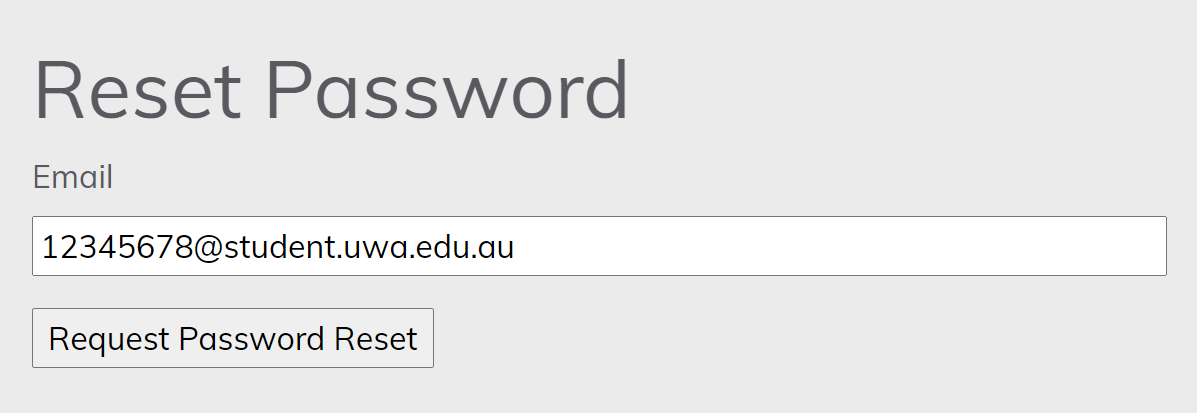
### Task Results

Click the green *Task Results* button in the top right corner to bring up a popup.

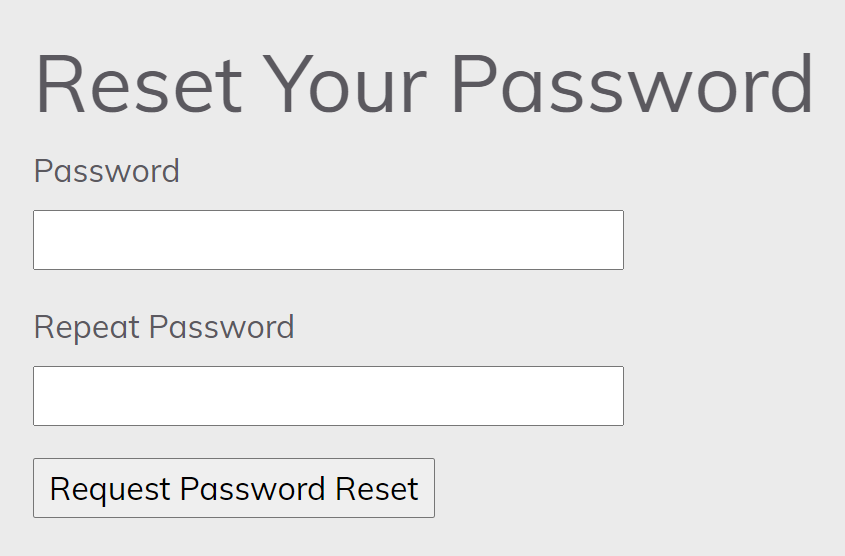


## Password Reset

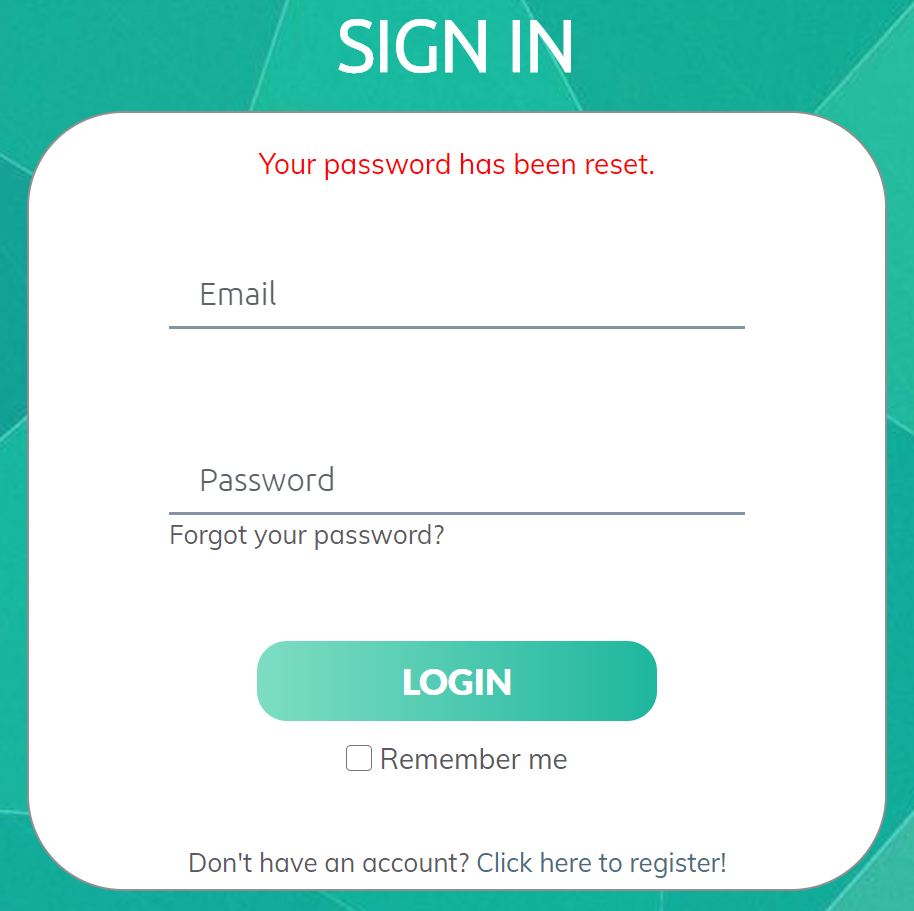
If you forget your password, simply click the *Forgot your password?* link. You will be redirected to a new page to enter your student email, then click *Request Password Reset.*



You may need to check your Junk Email. Click the link in the email to be taken to the password reset page. Type your new password, then click *Request Password Reset*.



You will be redirected to the login page with a message confirming the password reset.

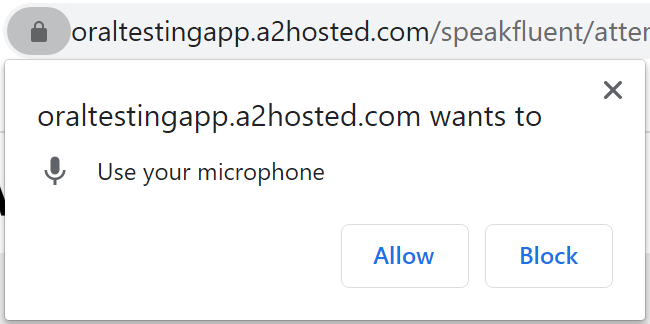


## Allowing Microphone Access

Your answers will be audio recordings which requires access to the microphone from your device.

It is recommended to use Google Chrome for this application.

In normal circumstances when you attempt a task, it will automatically ask for permission to use your device’s microphone. Click *Allow*.



However, in situations where it does not, please read the following steps:

In the address bar of your web browser, press the icon to the left of the address. This is usually a padlock icon or an info icon. Next click the dropdown menu next to Microphone and select *Allow*.

